1. **COMPLIANCE TRACKING OF ALL PARCELS SUBJECT TO THE BUFFER LAW**
   All parcels in West Polk County are to be reviewed within a 3-year timeframe. West Polk SWCD will review 1/3 of all parcels subject to MN §103F.48 annually. Attached is a map defining West Polk SWCD’s monitoring regions. *(Attachment A).*

2. **RANDOM SPOT CHECKS**
   Random spot checks will be done in addition to the tracking of all parcels within a 3-year span.

   The SWCD will conduct random spot checks on **25-50 parcels** each year outside of each scheduled area.

   Additionally, the SWCD will review parcels of emphasis more frequently. Parcels of emphasis may include:
   - Previously non-compliant
   - No-till/Conservation tillage or cover crop alternative practice plans
   - Other implemented Alternative Practice Plans
   - Cost-share funded projects (years 1,3,9 of contract)
   - Parcels warranting further emphasis (indicators of potential violation)
   - Parcels with changes in ownership

3. **PROCESS TO HANDLE COMPLAINTS**
   SWCD process to address/investigate public complaints (buffer compliance).

   Public complaints regarding parcel non-compliance with MN §103F.48, received by West Polk SWCD, will be addressed/investigated by all means available to SWCD technical staff (including direct landowner contact and on-site visit) while endeavoring to preserve the anonymity of the party initiating the compliant. West Polk SWCD will determine if any technical assistance relative to the potential non-compliant parcel(s) has been previously sought. In cases where SWCD efforts to achieve parcel compliance by voluntary means prove exhausted, non-compliant parcel owners will be referred to Polk County Planning and Zoning for enforcement proceedings under provision MN §103B.101 and adopted Polk County Ordinances.